



Murray Farm Public School P&C Association
Tracey Avenue,
Carlingford, NSW, 2118
ABN: 987 547 285 97

MFPS P&C ASSOCIATION

MINUTES OF MEETING

Tuesday, 21 May 2024

MEETING COMMENCED: 7:34 pm

PRESENT:

https://docs.google.com/spreadsheets/d/1krugGvPsj3AV48PZpTZiBRKnXKiVzYbeEY-l9X2RBkQ/edit?usp=drive_link

APOLOGIES: Alison Le

MINUTES OF THE PREVIOUS MEETING:

The minutes from the meeting on March 19 2024 were approved by Trully Smith and seconded by Cecile Siu.

CORRESPONDENCE:

IN: None

OUT: None

REPORTS/NOTES FROM KEY STAKEHOLDERS:

PRINCIPAL – MR DAVID SMITH

- https://drive.google.com/file/d/19ZDW5Z2ggTCcDmtWn-PkMy-2gd0v2Xas/view?usp=drive_link

VICE PRESIDENTS - DELICIA SHENG and Hayley Lam

- N/A from Delicia Sheng;
- from Hayley Lam:
https://drive.google.com/file/d/15I_NnWFbyC3RNO0Z-ZWOyEBDKbQtHetf/view?usp=drive_link

TREASURERS' REPORTS – YANFEI (FAY) BAI

- https://drive.google.com/file/d/1fZPe5fQeEoflSNptwPFG54dkrXfozXLv/view?usp=drive_link

CRACKER CARNIVAL CONVENOR – CECILE SIU

- Updates of CC2024 Preparation:
 - 2nd work meeting held on the 1st of May;
 - website development;
- Lead Volunteers required for: White Elephants, Kids Activities, and Garden Stall;
- Motion to approve the Budget proposal of 2024 Golden Cracker Carnival;

CANTEEN CONVENER - Vacant

- N/A

UNIFORM SHOP MANAGER – MICHELLE ZHANG

- updates on Stock Level:

Waiting for the long sleeve shirts to be delivered. Long sleeve polos had arrived at the beginning of this term. I'm working on the summer uniform orders. The delivery is scheduled for the start of term 4.

- Preloved Uniform MEGA Sale:

We are going to have our annual Mega Sale in week 7 or 8. I will discuss the details with the school and confirm the date on the newsletter. Prices will be released on the newsletter as well.

GRANTS OFFICER – vacant

- Nothing exciting as yet.

1). will follow up the previous contact with the local state MP's office;

2). enquiry on parramatta CC grant (environmental projects);

CLASS PARENT SCHEME – CATHIE BATES

- All good, no specific updates.
- Will check for classes that still without a class parent;

STRING ENSEMBLE CONVENOR – ALISON LE

- https://drive.google.com/file/d/1nNyUwRNvzfJo2RZxFeSvxzGWwCP0Q7e5/view?usp=drive_link

BOOK CLUB COORDINATOR - CARMEN LEE

- 111 books were ordered for Issue 2, earning \$206.55 club reward for the school.
- Issue 3 is out now, orders will be closed on Friday 17th May.

YEAR 6 FAREWELL CONVENOR – NIRO WANI

- Need to attach or N/A

EVENTS COORDINATOR - JANICE WONG

- Updates on Mother's Day Stall held on 7/5:
 - 1900 items sold this year.
 - Natz Wonderz, a side business of a MF student and her mother to sell their handmade earrings: \$5 has been donated to P&C for every pair of earrings sold.
 - A free card was handed out to each student. And paper bags were also provided free of charge to students who made a purchase.
 - This year we have made a net profit of \$317 with stock remaining at the value of \$755.

FUNDRAISING BBQ COORDINATOR - Abby Yu

- Nothing to report

PARENT MASTERCLASS COORDINATOR - previously vacant

- N/A

BUSINESS ARISING/OUTSTANDING ISSUES:

1. To add DONGYANG (DENNIS) SUN -P&C secretary to be added as a signatory to the bank account;

- a. Delicia Sheng approved,
- b. Danielle second it;

2. Vacant Positions:

- a. Canteen Convenor: Anna Shi;

There were two candidates for this role. Cecile Siu nominated Anna Shi. Samy Kamel was self-nominated. A declaration of conflict of interest was made (Samy Kamel is the spouse of Haroulla Kamel who is a paid employee at the canteen). Meeting attendees voted on Samy Kamel's nomination eligibility for the role as per item 9e of MFPS P&C By-Laws. This was voted on at our next meeting on Tuesday 21st May 2024. This decision was "yes, there is a conflict of interest" and therefore Samy's nomination to the position was invalid. As a result of the vote, there was only one valid nomination. Confirmed with Anna Shi (after the meeting) on her acceptance of nomination and she replied with yes in writing.

conflict of interest: canteen convener

Meeting poll | 1 question | 34 of 43 (79%) participated

1. Do you think if there is a conflict of interests? (Single Choice) *

34/34 (100%) answered

Yes, i think it is a conflict of interest; (27/34) 79%

No, it is ok. I think it is no or low risks; (7/34) 21%

- 2 votes for "Yes" was invalid after auditing and verification;
- 1 vote for "No" was invalid after auditing and verification;

- b. Parent Masterclass Coordinator: Haroulla Kamel;

There was only one candidate for this role. Haroulla Kamel was self nominated for this role before meeting. Checked with Haroulla Kamel on her acceptance of nomination and she accepted this role and replied in writing.

3. Donation: learning & recreation tools

At the P&C meeting held on Tuesday 19th March 2024, a motion was raised to donate up to \$17,500 to the school to support the thirty-five classrooms with classroom-specific learning and recreation tools. This motion will make available \$500 per classroom to be spent on items that the classroom teacher/s sees fit to benefit the class. Examples could include board games for the children to play with on wet days during lunch and before school.

This motion was voted on at our next meeting on Tuesday 21st May 2024. This motion was approved in the meeting.

Donation Approval: Bus rides on excursions

Poll | 4 questions | 33 of 47 (70%) participated

3. Please provide your mobile number at membership registration.
(Short Answer) *

33/33 (100%) answered

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4. Donation of up to 10000AUD to subsidize the increase costs of bus rides on excursions across all stages to MFPS (Single Choice) *

33/33 (100%) answered

Yes, approved; (28/33) 85%

No, not approved; (5/33) 15%

- 1 vote for “Yes” was invalid after auditing and verification;
- 1 vote for “No” was invalid after auditing and verification;

4. Donation: Bus rides on Excursions

At the P&C meeting held on Tuesday 19th March 2024, a motion was raised to donate up to \$10,000 to the school to subsidise the increasing costs of bus rides on excursions across all stages.

This motion was voted on at our next meeting on Tuesday 21st May 2024. This motion was approved in the meeting.

Donation Approval: Bus rides on excursions

Poll | 4 questions | 33 of 47 (70%) participated

3. Please provide your mobile number at membership registration: (Short Answer) *

33/33 (100%) answered

[View Details](#)

4. Donation of up to 10000AUD to subsidize the increase costs of bus rides on excursions across all stages to MFPS (Single Choice) *

33/33 (100%) answered

Yes, approved; (28/33) 85%

No, not approved; (5/33) 15%

- 1 vote for “Yes” was invalid after auditing and verification;
- 1 vote for “No” was invalid after auditing and verification;

5. Review and approve the updated file of “P&C Code of conduct”:

- Alan Haselden approved;
- Oscar Mei & Delicia Sheng second;

6. Updated By-law Document for releasing:

As requested by P&C members, this document needs to be reviewed and updated.

The updated version was sent to all members before the meeting for comments and reviews. This new version was approved to release in the meeting.

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New version of P&C By-Law review & approval

Poll | 4 questions | 30 of 48 (62%) participated

3. Please provide your Mobile Number at membership registration: (Short Answer) *

30/30 (100%) answered

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4. Approval of “P&C BY-Law updated version”; (Single Choice) *

30/30 (100%) answered

Yes approved (30/30) 100%

No, to be updated; (0/30) 0%

- 1 vote for “Yes” was invalid after auditing and verification;

NOTES: After auditing and verification, All voted decisions on motions in the meeting remain UNCHANGED and majority of the votes are valid. However, there are some invalid votes/entries due to membership details which cannot be identified or validated for vote.

Please “Anna Boatwright”, “Kevin Yiu” & “Chelsea Choi” contact P&C Secretary if your membership was registered under another name.

NEW BUSINESS

1. *Pass a resolution that states our P&C’s commitment to full funding of public schools. Sign petition <https://www.pandc.org.au/full-funding-for-public-schools-in-nsw-petition/>*

- Cecile Siu approved;
- Alan Haselden second it;

2. *Budget approval: Cracker Carnival 2024*

At the P&C meeting held on Tuesday 21st May 2024, a motion was raised to spend up to \$82,000 as budget for the Cracker Carnival this year. This year is the 50th year, the Golden Anniversary and is expected to be bigger and better than ever. This iconic Murray Farm Public School event brings together current and past students and their families as well as the wider community.

This motion was voted on at our next meeting on Tuesday 21st May 2024. This motion was approved in the meeting.

Budget Approval: 2024 Cracker Carnival

Poll | 4 questions | 38 of 49 (77%) participated

3. Please provide your mobile number at membership registration.
(Short Answer) *

37/38 (97%) answered

[View Details](#) 

4. Budget proposal of 82000AUD for 2024 Golden Cracker Carnival
(Single Choice) *

38/38 (100%) answered

Yes, approved; (31/38) 82%

No, not approved; (7/38) 18%

- 1 vote for “Yes” was invalid after auditing and verification;

3. Broken coffee machine at staffroom:

P&C purchased a Nespresso Citiz& Milk Coffee Machine (\$294) for the staffroom as per request from Stacey Kerr and staff. The previous coffee machine in the staffroom had broken down. Added Nespresso coffee capsules (\$138) as a part of this gift for the teachers.



4. Broken Pie Warmer:

P&C purchased a new oven in the canteen to replace a faulty one that was short circuiting one side of the canteen. The Roband Pie Master Pie Warmer PM100 Glass Doors was purchased from Nisbets for \$987.39.

5. Drum for the school band:

P&C purchased a new drum on wheels for the concert band. The drum will come with a plaque that says “Donated by MFPS P&C 2024”. The Adams Gen2 Concer B.Drum 32”x22” tilt was purchased from Optimum Percussion for \$3499.



CONCLUSION OF MEETING

Meeting closed at 9:07pm

Next meeting will be held on Tuesday 18 June 2024 at 7.30pm – at Murray Farm Public School.